

## RENTAL INCOME REPORTING SUMMARY

Name: \_\_\_\_\_ % Name: \_\_\_\_\_ %  
 Name: \_\_\_\_\_ % Tax Year: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Part of your residence? Y  N  Sq ft of rental: \_\_\_\_\_ Sq ft of whole home: \_\_\_\_\_

**Income:**

Gross Rent (Number of Units \_\_\_\_\_ ) \$ \_\_\_\_\_

**Expenses:**

Advertising	\$	_____
Insurance	\$	_____
Interest - Mortgage	\$	_____
Interest - Other LOC	\$	_____
Legal & Accounting	\$	_____
Maintenance & Repairs	\$	_____
Management & Administrative Fees	\$	_____
Motor Vehicle & Travel	\$	_____
Office	\$	_____
Property Taxes	\$	_____
Salaries, Wages & Benefits	\$	_____
Strata Fees	\$	_____
Utilities	\$	_____

Details of major expenses included in repairs and maintenance

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

Details of purchase or sale - please provide:

- Statement of adjustments
- Mortgage or financing documents and details
- Any other fees related to purchase or sale